



EXTRAORDINARY
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अण्डमान तथा निकोबार प्रशासन
ANDAMAN AND NICOBAR ADMINISTRATION
परिवहन निदेशालय
DIRECTORATE OF TRANSPORT

NOTIFICATION

Port Blair, dated the 22nd March, 2010

No. 66/2010/F.No. 20-1/Estt/2009.— In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with Government of India, Ministry of Home Affairs, New Delhi, Notification No.14/3/60-ANL dated the 11th April, 1960, and in supersession of Notification No. /89/F.No.42-261/89-TR dated 22.03.1990, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands, hereby makes the following rules regulating the method of recruitment to the post of **Commercial Accountant** borne in the establishment of the Directorate of Transport, Andaman and Nicobar Administration, namely:-

1. SHORT TITLE AND COMMENCEMENT:-

- i) These Rules may be called the Andaman and Nicobar Administration (Commercial Accountant in the Directorate of Transport) Recruitment Rules, 2010.
- ii) They shall come into force on the date of their publication in the Official Gazette.

2. NUMBER OF POST, CLASSIFICATION AND SCALE OF PAY:-

The number of posts, their classification and Pay Band & Grade Pay/Scale of Pay attached thereto, shall be as specified in Sl. No. 2 to 4 of the Schedule annexed hereto.

3. METHOD OF RECRUITMENT, AGE LIMIT AND QUALIFICATIONS:-

The method of recruitment, age limit, qualifications and other matters relating to the said post shall be as specified in Sl. No. 5 to 15 of the said Schedule.

4. DISQUALIFICATION:-

No person—

- (a) Who has entered into or contracted a marriage with a person, having a spouse living, or
 - (b) Who, having a spouse living has entered into or contracted a marriage with any person,
- shall be eligible for appointment to the said post:

Provided that the Lieutenant Governor (Administrator), Andaman and Nicobar Islands, may, if satisfied that such marriage is permissible under the personal law applicable to such persons and other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

5. POWER TO RELAX:-

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient so to do, he may, by order and for reasons to be recorded in writing, relax any of the provisions of those rules with respect of any class or category of person.

6. SAVING:-

Nothing in these rules shall effect reservation, relaxation of age limit and other concessions required to be provided for candidates belonging to the Scheduled Castes, Scheduled Tribes and other specified categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

Lt. General (Retd.) Bhopinder Singh
LIEUTENANT GOVERNOR,
Andaman and Nicobar Islands.

By order and in the name of the Lieutenant Governor,

Sd/-
(K.C. Aggrawal)
Spl. Secretary-cum-Director of Transport

SCHEDULE

RECRUITMENT RULE FOR THE POST OF COMMERCIAL ACCOUNTANT IN THE
MINISTRY/DEPARTMENT OF MOTOR TRANSPORT

1.	Name of Post	Commercial Accountant
2.	No. of Post	1(One)* 2010 *(Subject to variation dependent on workload)
3.	Classification	General Central Service Group 'B' (Non Gazetted) Ministerial
4.	Pay Band & Grade Pay/Scale of Pay	(PB-2) Rs. 9300-34800 + GP Rs. 4200
5.	Whether selection post or non-selection post	Not applicable
6.	Age limit for direct recruitment	Male -18 - 33 Years Female -18 - 38 Years (Relaxable for Govt. Servants upto 5 years in accordance with the instructions or orders issued by the Central Govt. from time to time) Note : The crucial date for determining the age limit shall be the closing date for receipt of names/applications from Employment Exchange/Candidate
7.	Whether benefits of added years of service admissible under rule 30 of the CCS (Pension) Rules, 1972	No
8.	Educational qualification and other qualification required for direct recruitment	Essential : Bachelor's Degree in Commerce/Mathematics/Computer Application from a recognized University Desirable :- Three years experience in compiling Accounts in Govt. Undertakings/ Companies/ Corporations or Govt. Commercial Organizations

9.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Not applicable
10.	Period of probation, if any	02 (Two) years
11.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/Transfer and percentage of the vacancies to be filled by various methods	By direct recruitment
12.	In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/deputation/ transfer to be made	Not applicable
13.	If a DPC exists, what is its composition ?	<u>Group 'B' DPC for confirmation consisting of :</u> 1. Secretary (Transport), - Chairman A&N Administration 2. Director of Transport - Member 3. Assistant Director (Admn.), - Member Transport Department
14.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable
15.	Duties & responsibilities	Attached as Annexure -I

DUTIES AND RESPONSIBILITIES OF COMMERCIAL ACCOUNTANT

1. Preparation of Proforma Accounts of this Directorate and upkeep & maintenance of all records pertains to proforma accounts.
2. Maintenance of Revenue receipt records of this Directorate/all units.
3. To attend the Audit notes of inspection reports & proforma accounts.
4. Calculation of Income Tax in respect of all employees of this Directorate and all correspondence relating to this Subject.
5. All correspondence relating to Adjustment of Department Advance.
6. Supervision of Accounts Branch.
7. Preparation of budget estimates.
8. Any other work as assigned by D.O.T/Sr.A.O(T)/AD(A)/ME/AD(T).